

ST. CATHARINES PUBLIC LIBRARY BOARD

54 Church Street, St. Catharines, Ontario L2R 7K2

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The St. Catharines Public Library Board is committed to providing all the citizens of St. Catharines with the highest level of library services, materials, and facilities within the resources available to meet their informational, educational, and recreational needs.

MINUTES OF THE REGULAR MEETING

Thursday, May 16, 2019

Board Room

<u>Present:</u>	V. De Luca Councillor L. Littleton L. McDonald (Chair) F. Sheikh	K. Tribble R. Unrau Councillor B. Williamson
<u>Regrets:</u>	H. Findlay	S. Tromanhauser (Vice-Chair)
<u>Staff:</u>	D. Andrusko D. Bott N. Bryans (Recording Secretary)	K. Smith Curtis J. Spera K. Su (Secretary)

The Regular Meeting of the St. Catharines Public Library Board was held on Thursday, May 16, 2019 at the Central Library. The Chair called the Regular Meeting to order at 6:03 pm.

1. Adoption of Agenda

1.1 Additions/Deletions to the Agenda
None

1.2 Adoption of the Agenda

MOTION: 2019-46 THAT the Library Board adopt the Agenda.
MOVED BY: K. Tribble
SECONDED BY: R. Unrau
MOTION CARRIED.

2. Chair's Remarks

L. McDonald reported that he attended a variety of meetings, and the Library Board Training Sessions. He commented on the movie "The saint of Fort Washington".

3. Consent Agenda (attachments)

3.1 Regular Meeting Minutes – April 25, 2019	Approve
3.2 Correspondence	Receive
3.3 Chief Executive Officer's Report – K. Su	Receive
3.4 Health and Safety Report – K. Smith Curtis	Receive
3.5 Branch Reports – April 2019	Receive
3.6 Facilities Report – K. Smith Curtis	Receive
3.7 Finance – as at April 30, 2019	Approve
3.7(a) Statement of Operating Accounts	

- 3.7(b) Endowment and Trust Fund Statement
- 3.7(c) Report on Short-Term Investments

MOTION: 2019-47 THAT the Consent Agenda items be approved as circulated.
MOVED BY: Councillor B. Williamson
SECONDED BY: R. Unrau
MOTION CARRIED.

4. Business Arising

- 4.1 Niagara Libraries – Provincial Governance Review – K. Su/K. Smith Curtis
K. Su reported on the Library's Deputation/Presentation made to the provincial government advisors on May 1, 2019. As a follow-up to the Deputation/Presentation, staff drafted a support letter for the Board to send. Discussion ensued and revisions were suggested. Staff will revise the letter for the Board Chair's signature.

5. Reports

- 5.1 St. Catharines City Council
No report.
- 5.2 SOLS
No report.

6. New Business

- 6.1 Ratification of 2019 Operating Budget – K. Smith Curtis
The Board received a written report and K. Smith Curtis responded to the Board's questions. K. Tribble complemented the Library on having such a clear and understandable Operating Budget document.

MOTION: 2019-48 THAT the Board ratifies Motion 2019-03 approved, in principal, at the Board Meeting held on January 24, 2019.
MOVED BY: K. Tribble
SECONDED BY: F. Sheikh
MOTION CARRIED.

- 6.2 Library Funding – K. Smith Curtis
The Board received a written report.
- 6.3 Multilingual Collection at Central Library – K. Su
The Board received a written report and K. Su updated the Board on the background to the suggested enhancement of the current multilingual collection. Discussion ensued.

MOTION: 2019-49 THAT the Board approve the use of the Endowment and Trust Fund of \$25,000 to enhance the multilingual collection at Central Library.
MOVED BY: V. De Luca
SECONDED BY: F. Sheikh
MOTION CARRIED.

- 6.4 OLBA Membership – K. Su
The Board received a written report. K. Su asked if the Board was prepared to share their personal contact information with the OLBA. It was decided that emails and phone numbers would be shared, but the mailing address would be the Library.

6.5 Circulation Policy Revision – K. Su

The Board received a written report and a draft policy. Discussion ensued.

MOTION: 2019-50 THAT the Board approve the revisions to the Circulation Policy.
MOVED BY: R. Unrau
SECONDED BY: F. Sheikh
MOTION CARRIED.

6.6 Business for Next Meeting

None

6.7 Informational Materials

Informational materials were included in the Board package.

7. In-Camera Business

7.1 Motion to Move In-Camera

MOTION: 2019-51 THAT the meeting move In-Camera.
MOVED BY: V. De Luca
SECONDED BY: K. Tribble
MOTION CARRIED.

The meeting moved In-Camera at 6:40 pm.

7.2 Adoption of In-Camera Agenda

7.2(a) Additions/Deletions to In-Camera Agenda

None

7.2(b) Adoption of In-Camera Agenda

MOTION: 2019-52 THAT the In-Camera Agenda be adopted.
MOVED BY: K. Tribble
SECONDED BY: F. Sheikh
MOTION CARRIED.

7.3 In-Camera Minutes

7.3(a) In-Camera Meeting, April 25, 2019

MOTION: 2019-53 THAT the Minutes of the In-Camera Meeting of April 25, 2019 be approved, a copy having been received by each Trustee.
MOVED BY: R. Unrau
SECONDED BY: Councillor B. Williamson
MOTION CARRIED.

7.4 Business Arising

None

7.5 Correspondence

None

7.6 New Business

7.6(a) Patron Comment – K. Su

K. Su updated the Board about a patrons' comment.

7.7 Return to Open Session

MOTION: 2019-54 THAT the meeting return to Open Session.
MOVED BY: K. Tribble
SECONDED BY: F. Sheikh
MOTION CARRIED.
The meeting returned to Open Session at 6:52 pm.

8. Business Arising from In-Camera Session

None

9. Motion to Adjourn

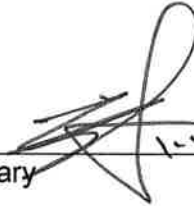
MOTION: 2019-55 THAT the meeting be adjourned.
MOVED BY: R. Unrau
SECONDED BY: Councillor L. Littleton
MOTION CARRIED.
The meeting adjourned at 6:52 pm.

10. Date and Time of Next Meeting

Thursday, June 20, 2019 at 6:00 pm, in the Board Room



Chair



Secretary